



Water is Life

Information Pack 4

1. Timetable
2. Important Notices
3. What to Bring
4. Frequently Asked Questions
5. Check List

Appendix: Survey (RSVP)

[1] Timetable

(as of 2018.4.26)

Water is Life July 24–28, 2018									
	July 23	July 24	July 25	July 26	July 27	July 28	July 29		
Venue		Shibuya	Shibuya	Makuhari	Makuhari	Makuhari			
8:00	Arrival of Overseas Delegations : pick-up at Haneda or Narita						Departure of Overseas Delegations : transportation to Haneda or Narita		
8:30									
9:00				Keynote 2	Keynote 3			Group Session 2	
9:30						Workshops			
10:00		Opening Ceremony Keynote 1 Panel Discussion		Oral Presentations 1	Oral Presentations 2				General Meeting
10:30									
11:00									
11:30									
12:00			Lunch	Lunch				Lunch	
12:30					Lunch				
13:00						Lunch			
13:30					Preparations for Poster Presentations			Closing Ceremony	
14:00			Tokyo Orienteering	Site Visits in Ariake Water Reclamation Center		Group Session 1		Prep. for Int'l Afternoon	
14:30					Poster Presentation				
15:00									Hands-on Experience of Japanese Culture
15:30									
16:00			General Meeting		Voting				
16:30			Cruise to Asakusa						
17:00		End of Activities		End of Activities		Photo Session			
17:30			End of Activities		End of Activities	End of Activities			

[2] Important notices

① Oral presentation

We originally informed you that the selection of the teams would be announced in this Information Pack [4], but we have decided to postpone it until Day 1 of the Conference. Therefore, we would like each team to prepare a maximum 10-minute oral Powerpoint presentation, which will be given either on Day 2 in front of all participants, or on Day 3 in a smaller session where the participants are grouped depending on their themes.

② Notification of assignment of host families

We will inform each school of the assignment of host families by June 1. We have a sufficient number of host families, but there are cases where a female student may be hosted by a male student and vice versa.

③ Pick-up/Drop-off schedule

Since some schools still have not sent their flight details to their respective coordinators, we cannot fix the schedule at this moment. We will send it to you by e-mail on June 1.

④ Competition details

Detailed information will be given at the Conference. Just as in past Water is Life conferences, there will be prizes for outstanding research papers, oral presentations, and poster presentations.

[3] What to Bring

Formal attire/school uniform for the Opening Ceremony (Day 1)

We would recommend wearing a summer uniform. If the school does not have a school uniform, student participants should wear appropriate attire for the ceremony.

Casual clothing for the Conference, site visits and workshop

* It is generally hot and humid in Japan in July, so light and comfortable outfits made of cotton are ideal.

* A conference T-shirt will be given to all the participants and they will be required to wear it on the excursion days.

* You may want to bring a light jacket/sweater in case air-conditioning is too strong on the buses and trains.

Personal effects

Ex. medication, sun protection items such as a cap/hat, sun block, mosquito repellent, rain gear/an umbrella

- Comfortable walking shoes
- Water bottle
 - * Since WIL 2018 adopts an environment-friendly approach, we would like to ask all participants for cooperation.
- Your poster for the Poster Presentation
 - * If you would like to show a movie in your booth, you must bring your own PC. There will be Wifi in the space where the Poster Presentation takes place.
 - * There will be space at your booth, where you may want to put your school brochure or leaflets about your research.
- What you need to bring for the Cultural Afternoon
 - Ex. Cultural outfits, musical instruments, etc.
- USB with your Powerpoint data
 - Please note that the computers in our schools are not Mac compatible. You can bring your own laptop if it is Windows compatible, but if you prefer not to, be sure to store your data in your USB and bring it. We do not have Wifi everywhere in our schools, so please don't expect to have access to your data stored on Google Drive, either.

[4] FAQ

Q1 Can we use the copying or printing machines in your school?

A: No. You must print your posters and all the necessary documents at home and bring them here.

Q2 Why are we **not** allowed to have any food to share with others at our booth during the poster presentation?

A: Because we are very concerned about food allergies. Thank you very much for your cooperation in refraining from bringing food to share with others at the venues of WIL2018.

Q3 We may have to replace one student. Is it possible?

A: This can only be allowed if the new student is of the same sex. You cannot add another member to your team.

If it turns out that one or more students cannot make it to WIL2018, let us know as soon as possible. **After July 1, there will be no refund of your participation fee.**

Q4 What if a student gets sick or injured during the homestay or the Conference?

A: **First of all, we strongly encourage all schools to cover participants under a comprehensive travel insurance package for the entire duration of their stay in Japan.**

In case of health problems or injury happening during the homestay, the host parent(s) will take the student to the nearest doctor or hospital. If it happens at school, our trained nurse will do the same.

During the Tokyo Orienteering, students will be divided into a group of 5 or 6 and explore Tokyo on their own. There will be one Japanese student in each group who can immediately call an ambulance or contact the teacher who is assigned near each “spot”. (A “spot” means a place where participants are expected to visit to find the answer to a question.)

Q5 Is there a teachers’ program?

A: Yes, on the first day, accompanying teachers are all invited to a Welcome Lunch at a casual restaurant within a walking distance from Shibuya High School. **If you have to miss this lunch because your country or your school makes it mandatory for accompanying teachers to be with the students all the time during the Conference, please let us know in the attached form.** We need to cancel your reservation.

On the second day, you have two options. You can join the site visit at Ariake Water Reclamation Center, after which a chartered bus will take you to Hotel Francs in Makuhari. Alternately, you can skip this and simply enjoy the afternoon on your own, in which case, you must make your own way to the hotel in Makuhari. (Your suitcases will be loaded on the bus in the morning and carried to your hotel.)

Q6 Can the accompanying teachers join the cruise to Asakusa with the students?

A: We are very sorry, but when the number of participants was confirmed, many seats on the boat had already been booked by other passengers and there was no room for accompanying teachers. On this day, several teachers from both schools will be on the boat with the students to make sure that foreign students are picked up by their respective host students, who will be waiting for their “buddies” at Asakusa.

Q7 We need to have a room for prayers. Will you make such an arrangement?

A: Yes, of course. Please write to the coordinator of your host school immediately and tell her what kind of arrangement should be made.

Not only that, if there are members in your group who need special attention to their diet for religious reasons, please inform her at your earliest convenience, because we are just about to start looking for appropriate catering services.

Q8 Will any of the activities physically demanding?

A: Not really. However, Ariake Water Reclamation Center (on Day 2) is located underground where it is rather hot, humid and smelly, so you had better be prepared. Also, some of you or your students may find it physically demanding (strenuous?) to climb and descend a flight of 200 steps. If that’s the case, you can wait for the group in Tokyo Sewage Museum “Rainbow” located on the 5th

floor of the same building.

<http://www.nijinogesuidoukan.jp/language/english.html>

Q9 Do I need a converter/adapter?



<https://www.japan-guide.com/e/e2225.html>

A: The voltage in Japan is 100 Volts, which is different from North America (120V), Central Europe (230V) and most other regions of the world. Japanese electrical plugs have two, non-polarized pins, as shown above. They fit into North American outlets.

Japanese power outlets are identical to ungrounded (2-pin) North American outlets. While most Japanese outlets these days are polarized (one slot is slightly wider than the other), it is possible to encounter non-polarized outlets in some places.

Some North American equipment will work fine in Japan without an adapter and vice versa. However, certain equipment, especially equipment involving heating (e.g. hair dryers), may not work properly or even get damaged.

[5] Check List

- Have you sent your flight details to the coordinator of your host school? (due March 1)
 - * Shibuya SHS ⇒ natsume@shibushibu.jp
 - * Makuhari SHS ⇒ hosono@shibumaku.jp

- Have you sent the media release forms for all participants (including the accompanying teachers) to the coordinator of your host school? (due March 1)

- If there are members in your group who need special attention to their diet for religious reasons,

- have you notified the coordinator of your host school? (due March 1)
- If you need a letter of invitation for your visa application, have you written to Mrs.Natsume? (due April 1)
- Have you sent, or are you just about to send, the form for your team's participation in the Cultural Afternoon to Mrs.Hosono ? (due May 1)
- Are you ready to send the survey form in the Appendix? (due May 15)

Appendix **Survey Form (RSVP)**

In order to make reservations for the following programs, we need to have your reply. Please send this form to the coordinator of your host school **by May 15, Wednesday**. Thank you!

《 **July 25, Tuesday** 》 Please tick one.

- We would like to come to the Welcome Lunch.
- We cannot come to the Welcome Lunch

《 **July 26, Wednesday** 》 Please tick one

- We would like to join our students in the Site Visit.
- We would rather have a free afternoon. We understand that we will have to make our own way to the hotel in Makuhari.

Name of your school:

Names of the accompanying teachers: